

INANE 2003  
International Academy of Nursing Editors

**Sun City Conference Centre, Pilanesberg, South Africa  
14, 15 & 16 August 2003**

**THEME:**  
*Out of Africa into Cyberspace!*

**CALL FOR PAPERS  
AND REQUEST  
FOR  
PERSONAL LETTERS OF INVITATION**

Dear Nursing Editors and Friends

You are cordially invited to come to South Africa to attend the next International Academy of Nursing Editors (INANE), at the Sun City Conference Centre, Pilanesberg, South Africa from 14-16 August 2003. The Academy will be hosted by Michael C Herbst (*Africa Journal of Nursing and Midwifery*) and Liselle Viljoen (*HealthSAGesondheid*).

**Who Should Attend?**

Editors, publishers and writers involved in producing journals, newsletters and text books for nurses are most welcome to attend.

The aims of the conference are to share experiences, knowledge, skills and expertise - also to highlight new developments, encourage debate around contentious or sensitive areas - and to promote international networking.

**What To Bring With**

Once you have decided to attend INANE 2003, please bring with you a fridge magnet for display on a special white board at INANE 2003! Please bring a fridge magnet of either:

- Your Town *or*
- Your Province/State/Region *or*

· Your Country.

### **Social Programme**

A very special and unique social programme has been planned for you. You will be welcomed to South Africa and Sun City during a cocktail function to be held at the beginning of the Conference. There will also be a Gala Dinner in the *Hall of Treasures* at the Sun City Entertainment Centre.

Added to this, as part of the planned programme, there is an organised game drive for all delegates. You should be able to see the so-called “Big Five” during the game drive in the Pilanesberg Game Park. The Pilanesberg Game Park, situated immediately adjacent to the Sun City Conference Centre, is one of the largest and most popular game parks in Africa.

### **An Inclusive Registration Fee**

We have prepared a feast of a conference at a very reasonable rate! The inclusive registration fee of approximately US\$300 (approximately GBP205) will provide you with the following:

- Conference attendance
- Conference bag
- Conference cocktail function
- Conference gala dinner
- Lunch, tea/coffee on 15<sup>th</sup> & 16<sup>th</sup> August 2003
- Game drive
- Transport from the Johannesburg International Airport to the Sun City Conference Centre and back

### **Request for a Personal Letter of Invitation**

We appreciate that some of you may require a personal letter of invitation in order to facilitate your applications for funding and sponsorship towards attending INANE 2003. Please forward your personal details to us so that we can immediately forward a personal letter of invitation to you.

We will require the following information:

- Your Title
- Your Surname
- Your Initials
- Name of your Employer / Institution / Journal
- Position which you hold
- Full Postal Address
- E-mail Address

### **Call for Papers**

Delegates are invited to submit abstracts for either an *oral presentation* or *poster presentation* during INANE 2003.

The topic of your paper can be on any aspect of editorship, authorship or any other relevant aspect of publishing or production of journals, newsletters or text books for nurses. Abstracts should not be longer than 500 words. Abstracts will be printed in the Conference Proceedings. ***Please clearly indicate whether you would prefer to present an oral paper or a poster presentation.***

Each speaker will have 25 minutes allocated to him/her in a 30 minute time slot to present his/her paper. The remaining five (5) minutes will be available to delegates to move from one lecture venue to another. Some of the papers will be presented as concurrent sessions.

You can forward your abstract by e-mail to Michael C Herbst at: or you can post it to:

Prof Michael C Herbst  
INANE 2003  
Department of Health Studies  
University of South Africa  
PO Box 392  
UNISA 0003  
South Africa.

You will be informed regarding the acceptance of your abstract for either your oral or poster presentation.

### **Appointment of Conference Organisers**

Michael C Herbst and Liselle Viljoen, your hosts, have appointed ***Okhuthele Advertising Agency*** as the official organisers of INANE 2003. ***Okhuthele Advertising Agency*** will handle the following aspects of INANE 2003:

- Registration of delegates
- Hotel reservations
- Cocktail function
- Conference Gala Dinner
- Official meals and drinks
- Game drive
- Transport from the airport to the Conference Centre and back.
- Handling of finances

***Okhuthele Advertising Agency*** can be contacted as follows:

PO Box 905  
Wingate Park 0153  
Pretoria  
South Africa

Telephone: +27 12 345-1070  
Facsimile: +27 12 345-1070

E-mail:herbsmc@unisa.ac.za

### **Sponsorship Opportunities**

Delegates, publishers and other interested parties or individuals are provided the opportunity of sponsoring aspects of INANE 2003. If you are interested in:

- Advertising in the delegates' packs
- Advertising in the Conference Proceedings (programme)
- Sponsoring or partially sponsoring the conference programme
- Sponsoring any one of the social events
- Or any other form of sponsorship

Please contact:

Prof Michael C Herbst  
INANE 2003  
Department of Health Studies  
University of South Africa  
PO Box 392  
UNISA 0003  
South Africa

### **Conference Enquiries**

If you have any queries regarding INANE 2003, please contact:

Ms Liselle Viljoen  
e-mail:

OR

Prof Michael C Herbst  
e-mail:

### **Visa Requirements**

To determine your visa requirements to visit South Africa, please visit the following website:

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Go to "search" and enter: "visa requirements". Press the "search" button.

Other useful websites include:

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## **Touring in South Africa**

Should you wish to organise tours for yourself during your visit to South Africa, you will find the following website valuable:

## **Business Meeting**

You are kindly requested to forward any issue(s) you would want to raise at the INANE 2003 Business Meeting. Please forward agenda points together with a motivation or supporting documents/information to:

Prof Michael C Herbst  
INANE 2003  
Department of Health Studies  
University of South Africa  
PO Box 392  
UNISA 0003  
South Africa

E-mail: [herbsmc@unisa.ac.za](mailto:herbsmc@unisa.ac.za)

The agenda, together with supporting documents, will be printed in the "Conference Proceedings".

## **Provisional Programme**

The provisional programme for INANE 2003 is as follows:

- 2003-08-13** 08:00 - 18:00 Conference Registration - Owl  
No other official activities for the rest of the day  
Delegates are at leisure to follow their own pursuits
- 2003-08-14** 08:00 - 18:00 Conference Registration (Set-up of Posters)
- 14:00 - 14:15 Welcome - Eagle  
14:15 - 15:15 Keynote Address  
Charlotte Searle Commemorative Lecture  
Dr Barbara Brown - Eagle  
Nursing Administration Quarterly  
15:15 - 16:30 Business Meeting - Eagle  
16:30 - 18:30 Free Time

18:30 - Cocktail Function - Acacia & Jacaranda Rooms

**2003-08-15 08:00 - 16:00 Conference Registration (Set-up of Posters)**

08:00 - 08:45 Plenary Session - Eagle  
Mr Ivan Louw  
- Motivational Speaker

08:45 - 09:15 3 x Concurrent Sessions - Hawk, Eagle & Kestrel  
09:15 - 09:45 3 x Concurrent Sessions - Hawk, Eagle & Kestrel

09:45 - 10:15 Tea / Coffee - Eagle Foyer

10:15 - 11:00 Plenary Session - Eagle  
11:00 - 11:30 3 x Concurrent Sessions - Hawk, Eagle & Kestrel  
11:30 - 12:00 3 x Concurrent Sessions - Hawk, Eagle & Kestrel

12:00 - 14:00 Lunch - Peninsula Restaurant

15:15 for 15:30 Pick-up for Game Drive  
15:30 - 18:00 Game Drive through the Pilanesberg Nature Reserve

19:00 for 19:30 Arrival for Gala Dinner  
19:30 - 23:00 Gala Dinner - Hall of Treasures

**2002-08-16 08:00 - 12:00 Conference Registration (Set-up of Posters)**

08:00- 08:45 Plenary Session - Eagle  
08:45 - 09:15 3 x Concurrent Sessions - Hawk, Eagle & Kestrel  
09:15 - 09:45 3 x Concurrent Sessions - Hawk, Eagle & Kestrel

09:45 - 10:15 Tea / Coffee - Eagle Foyer

10:15 - 10:45 3 x Concurrent Sessions  
10:45 - 12:15 Business Meeting - Eagle

12:15 - 12:30 Closure - Eagle

12:30 - 14:00 Lunch - Peninsula Restaurant

14:00 Bon Voyage!

# Out of Africa into Cyberspace!

## **PERSONAL DETAILS:**

Title:

Surname:

Initials:

Name(s) as you would like it to appear on your Name Card:

Journal / Institution / Employer:

E-mail address:

Address:

Telephone No:

Facsimile No:

## **Method of Payment**

**N.B.** ZAR = South African Rand (approximate exchange rate ZAR8/US\$ and ZAR12,80/GBP)

Cash of ZAR2 560,00

Cheque to the value of ZAR2 560,00

Payment by credit card to the value of ZAR2 600,00

My partner / spouse would like to attend the cocktail function ZAR110,00

My partner / spouse would like to attend the gala dinner ZAR200,00

My partner / spouse would like to go on the game drive US\$

**TOTAL AMOUNT**

**ZAR**

## ACCOMMODATION

I require the following accommodation (inclusive of a full breakfast):

**N.B.** Please note that room rates are inclusive of:

- A full English Breakfast
- Tourism levy

### ***Rates applicable for Monday to Thursday night***

Standard Bedroom per night - ***Sun City Cabanas***

- 9 Midweek single accommodation @ ZAR685,00
- 9 Midweek double accommodation @ ZAR763,00

Luxury Bedroom per night - ***Sun City Cabanas***

- 9 Midweek single accommodation @ ZAR835,00
- 9 Midweek double accommodation @ ZAR815,00

Standard Bedroom per night - ***Sun City Main Hotel***

- 9 Midweek single accommodation @ ZAR993,00
- 9 Midweek double accommodation @ ZAR1 091,00

Luxury Bedroom per night - ***Sun City Main Hotel***

- 9 Midweek single accommodation @ ZAR1 171,00
- 9 Midweek double accommodation @ ZAR1 269,00

Standard Suite per night - ***Sun City Main Hotel***

- 9 Midweek single accommodation @ ZAR3 071,00
- 9 Midweek double accommodation @ ZAR3 169,00

Standard Bedroom per night - ***Palace of the Lost City***

- 9 Midweek single accommodation @ ZAR1 747,00
- 9 Midweek double accommodation @ ZAR1 883,00

Luxury Bedroom per night - ***Palace of the Lost City***

- 9 Midweek single accommodation @ ZAR2 064,00
- 9 Midweek double accommodation @ ZAR2 200,00

Junior Suite - ***Palace of the Lost City***

- 9 Midweek single accommodation @ ZAR2 372,00
- 9 Midweek double accommodation @ ZAR2 508,00

Superior Suite - ***Palace of the Lost City***

- 9 Midweek single accommodation @ ZAR3 699,00
- 9 Midweek double accommodation @ ZAR3 835,00

### ***Rates applicable for Friday, Saturday and Sunday night***

Standard Bedroom per night - ***Sun City Cabanas***

- 9 Weekend single accommodation @ ZAR830,00
- 9 Weekend double accommodation @ ZAR903,00

Luxury Bedroom per night - ***Sun City Cabanas***

- 9 Weekend single accommodation @ ZAR1 017,00
- 9 Weekend double accommodation @ ZAR1 091,00



Standard Bedroom per night - ***Sun City Main Hotel***

9 Weekend single accommodation @ ZAR1 190,00

9 Weekend double accommodation @ ZAR1 288,00

Luxury Bedroom per night - ***Sun City Main Hotel***

9 Weekend single accommodation @ ZAR1 409,00

9 Weekend double accommodation @ ZAR1 507,00

Standard Suite per night - ***Sun City Main Hotel***

9 Weekend single accommodation @ ZAR3 741,00

9 Weekend double accommodation @ ZAR3 839,00

Standard Bedroom per night - ***Palace of the Lost City***

9 Weekend single accommodation @ ZAR2 110,00

9 Weekend double accommodation @ ZAR2 247,00

Luxury Bedroom per night - ***Palace of the Lost City***

9 Weekend single accommodation @ ZAR2 500,00

9 Weekend double accommodation @ ZAR2 636,00

Junior Suite per night - ***Palace of the Lost City***

9 Weekend single accommodation @ ZAR2 880,00

9 Weekend double accommodation @ ZAR3 016,00

Superior Suite - ***Palace of the Lost City***

9 Weekend single accommodation @ ZAR4 516,00

9 Weekend double accommodation @ ZAR4 753,00

**TOTAL AMOUNT FOR ACCOMMODATION: ZAR\_\_\_\_\_**

**Additional Requirements / Needs**

I require a “non-smoking” room

I have the following dietary requirements:

Diabetic diet

Kosher

Halaal

Other (please specify)

I am handicapped and require the following assistance:

Please specify

**AUTHORISATION BY DELEGATE TO PAY BY CREDIT CARD**

I hereby authorise **Okhuthela Advertising Agency** to debit my credit card with the amount of ZAR\_\_\_\_\_

Straight debit

Debit my Budget Account

6 months

12 months  
24 months

Type of Card:

Visa  
Master Card  
American Express  
Diner's Club

Credit Card Number (16-digit number): \_\_\_\_\_

CVV Number (Last 3 digits on the back of your credit card): \_\_\_\_\_

\_\_\_\_\_  
Authorised Signature

Date:

\_\_\_\_\_  
2003